

St. Mary's Elementary School 225 6<sup>th</sup> Street Tracy, MN 56175-1114 507-629-3270 507-629-3518 Fax

Chris Schons - Administrative Assistant

## **Request for Records**

Date \_\_\_\_\_

Name and Address of Previous School Attended: \_\_\_\_\_

Would you kindly send all of the pertinent information you have on file on the student(s) listed below? Thank you for your help and cooperation.

H T P S S E T	Sumulative Folder Contents/Copies Iealth Records, Immunization Card Sest Data sychological, Speech, O.T., P.T. Reports pecial Education Information SL Services Sitle I/Chapter I Information E.P. Information and Copies	
Send this information to:	St. Mary's Elementary School 225 6 <sup>th</sup> Street Tracy, MN 56175-1114	
Student Name	Grade	Date of Birth
1		
2		
3.		
Parent Signature:		_ Date:

Parental permission is no longer required when records area requested by authorized school personnel. (Family Education Right and Privacy Act, Final Rule on Educational Records, Federal Register–June 17, 1976, Volume 41, no. 118, page 24673.)