



St. Mary's Elementary School
225 6th Street
Tracy, MN 56175-1114
507-629-3270 507-629-3518 Fax

Chris Schons - Administrative Assistant

Request for Records

Date _____

Name and Address of Previous School Attended: _____

Would you kindly send all of the pertinent information you have on file on the student(s) listed below? Thank you for your help and cooperation.

- Please include:
- ___ Cumulative Folder Contents/Copies
 - ___ Health Records, Immunization Card
 - ___ Test Data
 - ___ Psychological, Speech, O.T., P.T. Reports
 - ___ Special Education Information
 - ___ ESL Services
 - ___ Title I/Chapter I Information
 - ___ I.E.P. Information and Copies

Send this information to: St. Mary's Elementary School
 225 6th Street
 Tracy, MN 56175-1114

Student Name	Grade	Date of Birth
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1. _____
2. _____
3. _____
4. _____

Parent Signature: _____ Date: _____